



Date : 28th July 2018
Time : 11:30am-6:00pm
Venue : Rotunda Hall 2,
3/F Kowloonbay International Trade & Exhibition Center (KITEC)

Ticket : 60 HKD

=Rules and Regulations for Exhibitors= (Commercial Booths, Dealer Booths)

Please read the following rules carefully.
If you have any questions, please feel free to contact us.
Check the official Dollvie homepage for the latest updates.

Organiser : 《Team Dollvie》

Co-Organiser : 《FaithZ》

Sponsors : Aimerai, ChicaBi, Dear Mine, Dollsky, Latidoll
MeemooDoll, Migidoll, Nine9 Style, Peak's Woods,
Rosen Lied, SADOL, SWITCH, WITHDOLL

Contact

Email : info@dollvie.com

Homepage : <http://www.dollvie.com>

FaithZ

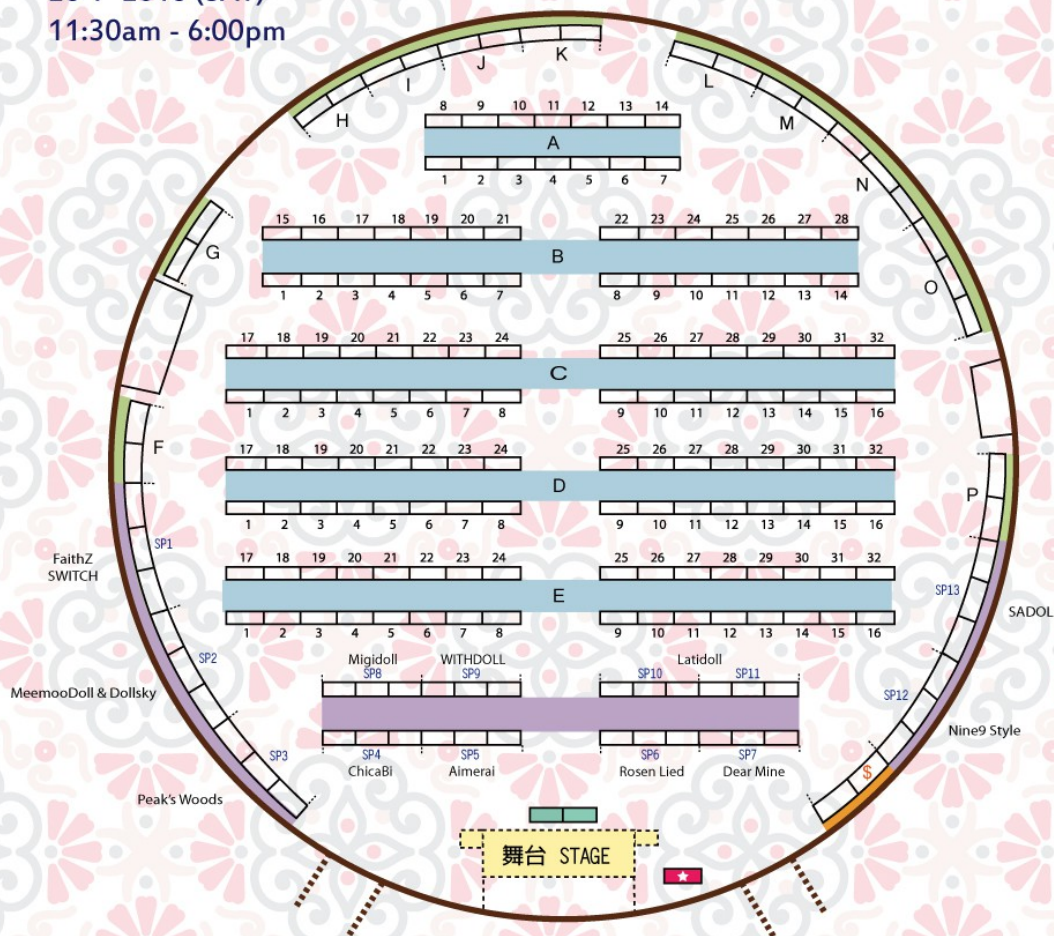
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602-608 Nathan Road, Mongkok, Hong Kong

Tel : (852) 39568896

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Dollvie 2018
WWW.DOLLVIE.COM

28-7-2018 (SAT)
11:30am - 6:00pm



入口 ENTRANCE

出口 EXIT

- 贊助廠商攤位
Sponsor Booths
- 商業攤位
Commercial Booths
- 玩家攤位
Dealer Booths
- 展示區
Display Area
- 詢問處/失物認領/投票區
Information/Lost & Found/
Polling Station
- 中央付款
Central Payment Counter
如購買贊助廠商攤位商品 請在此處付款
Please pay here when purchasing
items from sponsor booths

玩
家
攤

DEALER BOOTH

A1	UN Sueno en la Floresta
A2	La Blu
A3	DOLLBUY 買賣買
A4	S No Himitsu x Tiu's Workshop 2
A5	GELASSENHEIT WALD x Hide. Hime
A6-A7	靴下屋PONGEE x 東京Horizon x Siro.cyl
A8	ORIONE
A9	櫻桃黑子私房貨
A10	邊緣造時勢
A11	豬隊友
A12	瑞瑞醬
A13-A14	GEM-Gem of Doll

B1	H&Y HANDMADE
B2	CHUCHUGIRLY*少女力
B3-B4	久久醬的星空
B5	BY手作坊
B6	小烏龜的娃娃工作室
B7	LUNA TEMPLE
B8	MSireDoll
B9	米uncle&shishisi
B10	Natsumikan.夏蜜柑
B11	蝶心魚姬店
B12	紺の雛菊
B13	憶·時光
B14	Rapunzel
B15	Cassia Train
B16	CoLoR+BLACK/BEE
B17	精緻工作室+士多工房
B18	Maggie for Joy + 古月○mōna
B19	mimori house
B20	MYOU
B21	Traveler**
B22	Sweetland
B23	MARISON
B24	Mascotte
B25	The Voice
B26	Dear Luna x Doll Dream Catcher
B27	Sesame Bear
B28	娃娃雜貨店

C1	MorningSKY手工坊
C2	JULY'S handmade
C3	【雲霧紗】工作室
C4	fione
C5-C6	愛麗絲夢幻娃娃鋪
C7-C8	懶娃小舖 LuxuryDoll
C9	BLanK
C10	Toonie Dolly
C11	yenyum&一可手作
C12	A.D.Sanctuary + Fortuna BJD Handmade
C13-C14	酷印Ky-zone
C15	aNique.Mate1 International
C16	Dreamy Fantasia
C17	SYK1 Workshop
C18	NiNi-nunu手工研究所
C19	MISS SEED
C20	Lady WaWa & LAzy LAce
C21	Kiss.a_doll
C22	A.mi
C23	E.Ma handmade
C24	MG2Plus
C25	L&J
C26-C27	Karl-work & Angel Whisper
C28	飛翼坊 & Miss.BeanCony
C29	九貓屋
C30	醬花照影 x Bliss
C31-C32	公主坊Royal

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D1	DGLW.EYES
D2-D3	Kuloft
D4-D5	Ardeur de l'amour
D6	My sis
D7	NoolekHappyMadeShop
D8	Hina Garden
D9-D10	BERRY
D11	SECRET CROSS
D12	Simple
D13	貓屋娃衣
D14	BearMart x DollNouveau
D15-D16	Pinknoyume x Tiny Workshop
D17	N*playground&TREEHOUSEPenguin Workshop
D18	DDH-人偶模型道具店
D19	DJ's Handmade
D20-D21	PrincessDoll
D22	oscardoll
D23-D24	LSJ DOLL (Happy Small World)
D25	StableHouse
D26	Dolly Kids by Benz Jomjai
D27	Alfilia
D28	Midnight Zoo x Luscious Moon
D29-D30	Kellyknot
D31	Kon'D(Kondoll)
D32	華翼傳說

E1	rRabit
E2	Miska + Monde
E3	Fantasy Magnet
E4	露西的失落堡
E5	Usagi & Lee paradise
E6	KH BJD
E7-E8	幻閣
E9	Melon's Kingdom
E10	Blind Square
E11	La-Princesa
E12	Dolly go round
E13-E14	TTD x PF x FG
E15	Red House
E16	Penguin Workshop
E17	NIGO
E18	MOSICA
E19-E20	DOLLHOUSE娃娃屋
E21	Licht2.5D
E22	mémoire x DeeRibbon
E23-E24	Enchanted Doll Eyes
E25	Mori.★
E26	♥ Una Style ♥
E27	花蔞芸
E28	allflower
E29	QmawQBook
E30	SilentParadise
E31	the old field
E32	Kara華小物

商
業
攤

F	CODENOiR	L	Ado11LAND
G	Freedom Teller	M	M-Style
H	Charmdoll	N	TTYA
I	麗魂人形社	O	Chérie Lover 依娃蜜語
J	Dollfie Project	P	TREE Design
K	Dollremi		

COMMERCIAL BOOTH

Event Venue Address:

**Rotunda Hall 2,
3/F, Kowloonbay International Trade & Exhibition Center (KITEC),
1 Trademart Drive, Kowloon Bay, Hong Kong – location map**



For directions in English, you may visit the following link:
<http://www.dollvie.com/event.html#transport>

Transportation

- Free Shuttle Bus:

Shuttle bus services are available everyday to and from Kowloon Bay MTR Station (Operating Hours 7:00 am to 11:45 pm)

- Public Transportation:

215X, 219X, 224X, 98D, 296D

- Mini Bus:

Mini bus services are available to and from Sincere Plaza (Tung Choi Street)

- Green Minibuses:

110 Tiu Keng Leng V Kowloon City (Circular route)

111 Po Lam - San Po Kong

Dollvie 2018

Walk-through of the Admission Procedures for Exhibitors

Booth registration & admission time : 9:45am – 11:15am

■ Booth details

Composition of one **dealer booth** :

- * Including : Table x 1(Size=76cm x 183cm, table cloth provided), Chairs x 3, Event booklet x 1
- * Number of booth members : 4 people max.
 - Free admission to two people
 - On the day of the event, bring a printed copy of the booth confirmation letter for registration and collect free tickets for admission.
 - Up to two additional members who are required to purchase tickets for early admission
 - Either purchase pre-sale tickets in advance or buy tickets during registration on the day of the event. (Click here for ticketing information)

Composition of one **commercial booth** :

- * Including : Table x 2(Size=76cm x 183cm, table cloth provided), Chairs x 6, Event booklet x 2
- * Number of booth members : 8 people max.
 - Free admission to four people
 - On the day of the event, bring a printed copy of the booth confirmation letter for registration and collect free tickets for admission.
 - Up to four additional members who are required to purchase tickets for early admission
 - Either purchase pre-sale tickets in advance or buy tickets during registration on the day of the event. (Click here for ticketing information)

The person-in-charge of the booth **must bring along a printed copy of the confirmation letter** in order to register with us.

Due to limited space of the venue, other booth members are not advised to queue together at the check-in desk to wait for registration.

If you did not receive the booth confirmation letter, please inform the organiser before **20th July**, or you will be automatically assumed to have lost the document.

※ Please note that the exhibitor is required to pay a penalty fare of 100HKD if he/she fails to present a copy of this confirmation letter during booth registration. The exhibitor is also required to provide valid identity documents for record purpose in this case.

*We do not accept **digital copies** for booth registration.

■ Points to note about booth registration

- * You are not required to apply for additional tickets in advance. You may choose to either purchase pre-sale tickets or purchase them directly during registration on the day of the event.
- * Each additional ticket costs HK\$60 on the day of the event.
- * If you have chosen to purchase additional tickets in advance, the person responsible for booth registration must bring all the purchased tickets to the check-in desk for registration.
- * During registration, Dollvie staff will stamp on the tickets of all booth members for identification. Only

people who possess a valid stamped ticket is allowed for early admission.

* Each booth is allowed to register once. Dollvie staff will register the actual number of tickets required for each booth.

* After registration, booth members may admit at anytime during the 9:45am-11:15am period. (You may hand the stamped tickets to late members for early admission.)

9:45am-11:15am Check-in Desk

1. The person-in-charge (*or you may choose to assign a booth member) should go to the check-in desk to queue up for registration.
2. Present a hard copy of the booth confirmation letter and tell the Dollvie staff how many members there are in your booth.
3. If you need to buy extra tickets, you may purchase it directly from Dollvie staff. Each costs HK\$60.
4. If you have already bought additional tickets, please present them to Dollvie staff to register your tickets.
5. After booth registration, booth members may present valid tickets to Dollvie staff at the entrance for admission.

*Please kindly note that if special issues occur or under circumstances deemed necessary, Dollvie staff might need to confirm the identity of the person who is responsible for booth registration.

The official contact person (listed in your booth application form) is advised to take care of the booth registration procedures.

Attention: In order to avoid confusion with other general visitors, at 11:15am we will stop the check-in process of all booths. Any late attendants are required to queue up and be admitted along with other general visitors at 11:30pm.

Time	Schedule
9:45am~11:15am	Registration & Admission for Commercial and Dealer Booths
11:30pm	Start of Event - Admission of General Visitors
11:30am ~ 5:59 pm	Main Event Schedule
6:00pm	End of Event – General Visitors leave, All booths should start tidying up their respective booth area.
6:30pm	Exhibitors (Commercial and Dealer Booths) should be ready to clear out and leave the venue at 6:30 by the latest.

***Please take note that 5:30pm is the last admission time and no one is allowed to enter the event hall afterwards.**

Booth Allocation

1. The organiser is fully in charge of all space and booth allocation. Any complaints from exhibitors will be rejected.
2. The right to use the booth is only granted to the exhibitor group listed on the application form. The group may not transfer, grant permission or share with another party.
3. The organiser reserves the right to move the position of allocated booths and make amendments to the floor plan at anytime when deemed appropriate.

■ Attention

- * In the unlikely event of changes to booth locations, affected booths will be notified by email.
- * You cannot swap your position with another booth on your own.

If you have any enquiry, please kindly contact us by email: info@dollvie.com

Rules at the Event Hall

Move-in & Move-out Arrangement

1. Please follow the instructions of our staff, queue up for admission at the designated entrance. If you need to leave during the event, please re-enter via our approved method of identification.
2. Our staff will stamp the back of the hand of every departing visitor at the Exit. You will be readmitted free of charge by showing us your stamp. Please keep the stamp clear or you might be asked to buy a new ticket for admission. (You may request for a new stamp if it gets ruined by accident.) At the Exit our staff will stamp the back of the hand of every departing visitor. You could be re-admitted without charge by showing us your stamp.
3. Exhibitor group should start queuing up for admission before 10:00am, prepare their booth and get ready to welcome the public visitors by 11:30am.
4. After 5:30pm, no one (including all exhibitors) is allowed to enter the premise.
5. All exhibitors must leave before 6:30pm.

Points to note at the venue

1. Do not play music at the venue to avoid causing nuisance to other visitors.
2. We do not provide any investigative services for missing persons or dolls.
3. Please keep an eye on your valuables. Do not leave personal belongings unattended.
4. No running or playing inside the premise.
5. Smoking and naked flames are forbidden inside the premise.
6. You are not allowed to do any filming without the organiser's permission.
7. Transaction problems do not fall under the jurisdiction of this event. We ask the buyers and sellers to have clear communication before transaction, in order to prevent any disputes.
8. If you find any lost property, please hand it in to the staff.
9. The organiser is not responsible for any loss or damage that occurs.

Cleaning

1. Exhibitors are reminded to tidy and clear up any tools and objects that they bring along to the event during the start and the end of event, in order to keep the venue clean.
2. Any garbage should be disposed in trash cans. Please do not leave trash anywhere else.
3. Any trash which is within the range of a certain booth, will be treated as belonging to that specific group. Please be considerate and clean up any garbage before leaving.

Booth construction & Layout

■ General Construction

1. Do not use adhesive foam tapes or double-sided tapes.
2. Do not nail or drill holes on the table.
3. Keep the table surface clean and tidy. Do not paint or scratch the surface.
4. Do not fasten, mount or fix anything onto the pillars, floor of the premise. No fixture should be added onto any facilities, equipment or furniture.
5. No power supply is provided.
6. Do not place any exhibits which involve fire or water, e.g. aromatic incense, aquariums
7. Keep safety in mind and make sure all the display backdrops and constructions are reasonably stable and meet safety standards.

- * The organiser reserves the rights to claim for any damage made to the equipment and furnishings.
- * The organiser will not assume the responsibility for any loss caused to any individuals or neighbouring booths due to accidents. The person in charge has to undertake the responsibility.
- * The organiser may interfere if we receive any complaints.

■ Booth Construction and Layout

1. Each dealer booth includes 3 chairs and 1 table of the following size: Width 76 cm x Length 183cm x Height 91.5cm, covered by pink fabrics.
Each commercial booth includes 6 chairs and 2 tables of the same size as listed above.
2. No display items should exceed a height of 1 meter. Structure must be stable.
3. You are not allowed to move, take or use any other equipment and tools eg chairs, at the venue without permission.
4. Please pay attention to whether neighbouring booth has taken up more space than the allowed amount. We ask all the exhibitor groups to co-operate. In case of any disputes, you may seek for help from our staff.
5. Due to limited space, you are not advised to have more than 3 members to watch over the booth at one time.
6. Please make sure the stability of all decorations, booth settings and exhibits. The person in charge of the booth will be responsible if any damages occur to other people or objects.
7. Do not add any decorations, exhibits or settings in the back of the booths (the chairs) or at the paths.
8. You may not place any roll up banner on the floor.
9. For the sake of safety, booth owners may yellow tapes or other thick tapes in vivid colours on the ground in front of their booths, and verbally remind the visitors not to cross over the limit. Please be aware that the tapes should not be away from the booth for more than 1 foot. The tapes should only be placed in front of your own booth.

- * If you have any questions or concern regarding your backdrop or construction, please inquire us by email along with the design of your booth.
- * If your booth design did not pass our assessment, the exhibitors will be required to make amendments to their design. The organiser reserves the right to decline any unsuitable booth settings on the day of the event.
- * The organiser reserves the right to decline any booth settings of exhibitors if they fail to meet the requirements of the rules above. The exhibitor could not claim for any loss or damages from the organiser because of that.

Rules of Selling

The following rules are applicable to all dealer booths and commercial booths.

■ Allowed Items

- * Doll products : clothing, shoes, wigs, eyes, accessories, resin parts...etc
—These must be original works designed, created by yourself or consignment goods from legitimate brands.
- * Doll-related merchandise : doll photography albums/postcards, doll-sized props/decorations

■ Prohibited & Restricted Items

- * Anything unrelated to dolls. (e.g. food/beverages, doujinshis unrelated to dolls, cosplay products, creative products unrelated to dolls)
- * Any original handmade, customized dolls, or dolls from companies other than the sponsoring companies, including doll heads, bodies and fullset dolls.
- * Any products from other doll companies or brands are forbidden for sale, excluding consignment sale and in cases of the owner attending in person.
- * Any illegal copies, pirated, counterfeit goods. (e.g. fake/pirated products from illegal companies, unoriginal photography albums)
- * Any commercial merchandise or second-hand products, such as garments, prints, toys...etc
—Goods which you do not own the manufacturing license/trademark/the right to sell, will be ineligible for sale.
- * Original works which contain any prohibited materials, regardless of the amount, are forbidden for sale. (e.g. copying the design of products from other doll companies)
—Manipulation or alteration of another person's original works is considered to be a case of copyright infringement.
- * Any obscene material and other illegal items.
- * Tickets for any other events (profit or non-profit).

Related rules

- * The definition of selling: This includes all kinds of transactions which involves money, whether it is selling ready stock at the venue or pre-order sale. Selling prohibited and restricted items in either way is strictly forbidden.
- * Dolls could be used for display. You are not required to inform Dollvie staff beforehand.

■ Penalties for selling/displaying prohibited & restricted items :

- * The organiser reserves the right to ask the exhibitor to remove any items suspected of breaking the law. The exhibitor bears legal responsibility for the consequences of the imposition.
- * The organiser has the right to terminate the booth in question and its rights to sell immediately. Members of the exhibitor group must leave immediately. The organiser shall not be liable for any compensation.
- * The organiser has the right to prohibit the exhibitor from participating in any future conventions organised by Team Dollvie.

If you are unsure whether an item meets the rules, you may inquire us prior to the event.
If you find any prohibited articles during the event, please notify Dollvie staff immediately!

Control of obscene and indecent articles

Exhibitors may display Class I and Class II articles, following the guidelines listed in the Control of Obscene and Indecent Articles Ordinance (COIAO). If any exhibitor is found to be violating the regulations, whether deliberately or not, the organiser has the right to disqualify their right to exhibit.
For further details, you may refer to the homepage of Television and Entertainment Licensing Authority www.tela.gov.hk (Chapter 390 Section 24)

Overnight Storage in Event Hall

1. At the end of the first day of the event, the event hall will be closed and locked by venue staff.
Participating exhibitors may choose to store items overnight at their own risk.
2. Do not leave any personal belongings or valuables in the booth for overnight storage.
3. Please think carefully about what items you would like to leave behind.
Exhibitors are advised to mark down the quantity and storage location of the items.
4. All items must be kept within the area of your booth;
You are advised to bring a lockable luggage box and store it under your table.
5. Dollvie is not responsible for any loss or damage incurred to items stored overnight.

If you have any enquiries, please don't hesitate to contact us by email: info@dollvie.com

Event Cancellation

Apart from unavoidable circumstances, such as cases of bad weather, war, embargo, riot, litigation or governmental regulation, which may cause the organiser to cancel the event, the organiser reserves the right to cancel or change the nature, scale and dates of the convention, and would not be held liable. Exhibitors cannot claim any loss and all or part of the paid rent from the organiser.

Disclaimer

In order to ensure the event to run smoothly, the organiser reserves the right to explain, amend or to add new rules to the event regulation. All definition and explanation related to the venue rules and regulations, are based on the organiser's decisions.

Points to note for the contact person of the booth

- * Responsible for the booth's legal liability.
- * The first person to receive notice and documents from the organiser.
- * Informs other group members about any relevant information clearly.
- * Must be present on the day of the event, or else please notify the organiser in advance.

END